



OUTSTANDING PUBLIC SERVICE AWARD

Nomination for Faculty and Staff

The Public Service Committee is soliciting the names of faculty and staff who have performed outstanding public service for the University. The MTSU Foundation funds three (3) Outstanding Public Service Awards. These awards are one way that faculty and staff are recognized and rewarded for their public service efforts. The MTSU Foundation provides several other awards each year.

Information and Guidelines for the MTSU Outstanding Public Service Award

I. Public Service Defined

The Public Service Committee has defined public service as the term used to encompass activities that utilize the professional expertise of the University faculty to provide service to the community, region, state, or nation, within the bounds of the University's mission, as executed by its departments. These activities are commonly included under the headings of extension, continuing education, community service, adult education, and consultation.

II. Criteria

1. All activities considered in the selection for the award must satisfy the definition of public service as currently adopted by the MTSU Public Service Committee.
2. The award is restricted to full-time MTSU faculty and staff who have not received this award within the last five years.
3. Nominations may be made by the following: full-time faculty, staff, alumni, or members of the MTSU Foundation. A single nomination is sufficient for consideration.
4. Only public service activities while at MTSU will be considered.
5. No recipient is eligible for more than one Foundation award in a given year.
6. Minimum of Four (4) years full-time employment/teaching at MTSU.

- III. Two (2) awards in the amount of **\$5,000** each for faculty.
One (1) award in the amount of **\$5,000** for an MTSU staff member

IV. Selection Procedure

1. Nominations should be forwarded to Publicservice@mtsu.edu, or use the form link below.
2. Upon the nomination deadline, the nominees will be sent the Public Service Award Application Packet. Nominees will complete and submit the application packet along with documentation of service activities. Nominees must include a brief biography and have a current photo available in Photographic Service.
3. The Public Service Committee will review the Public Service Applications of all nominees and select the recipients.
4. The University College or the Public Service Committee will tally votes.
5. The names and applications of the recipients will be submitted to the Provost's Office and the MTSU Foundation.
6. The MTSU Outstanding Public Service Awards will be presented during the annual University Fall Faculty Meeting in August 2027.

V. Deadlines

March 8, 2027	Last day to submit a nomination for the public service award.
March 29, 2027	Nominee application packets due.
April 5 – April 26, 2027	Committee to review application packet.
August 2027	Award presented during the University Fall Faculty Meeting.

Please use this link to send your nomination
[Outstanding Public Service Award – Fill out form](#)

Thank You